



## Archive Optimisation Intern

Journeyman Pictures is the UK's leading distributor of documentaries, news reports and film footage. It prides itself on being at the cutting edge of international factual programming.

We are currently looking for an intern to join our digital department for a period of 3 months to help manage and drive the project of optimising our vast library of news reports and documentaries, spanning over 25 years. The collection covers every major international event and every country in the world and this project will help to preserve its enormous value and introduce it to new digital audiences.

This involves a variety of tasks, including:

- Converting films stored on tape to digital, quality checking them and problem solving to fix errors.
- Creating and editing subtitle and closed caption files.
- Creating and editing transcripts and synopses.
- Uploading reports to YouTube.
- Occasionally re-designing artwork and cutting trailers.

The ideal candidate will be motivated and hard-working, preferably with knowledge of editing programmes such as Adobe Premiere Pro, and would ideally suit a recent graduate.

Candidates must have excellent written English and proficiency in other languages is a bonus.

Please send a CV and cover letter to [internships@btinternet.com](mailto:internships@btinternet.com)

Interns are paid National Minimum Wage and based in Thames Ditton, Surrey.